Part Time Workers Overtime and Additional Hours Entitlement

- **No**
  - Is the day a rest day or free day?

**Yes**
- Have you worked your normal ‘agreed’ hours for that week?

**No**
- Has the shift been brought forward without 8 hours’ notice into a day on which you’d already completed a tour of duty, ie brought forward to before 0700 having worked that previous day?

**Yes**
- Have you completed an average of 40 hours in work that week?

**No**
- These are additional hours paid at plain rate. You do not deduct 30 minutes from the additional hours

**Yes**
- Overtime is payable as per full-time rules

**Paid at plain time**

**Asterix legend**

*Clear days do not include the day on which you were warned or the day you had to work; ** Due notice is not less than 8 hours before the new start time; ***This applies to first 2 days AL only - after that it’s a day and a half for each day or 1 day off and ½ day at double time. 1 day’s pay is the number of hours you would have been rostered to work on that day;****Travelling time can only be claimed if the total claim is no more than 6 hours.*